

UNLOCK YOUR  
POTENTIAL  
SKILL  
DEVELOPMENT  
FOR A  
BRIGHTER FUTURE

**SOUND LINES RL-1651**



# TASFIA

## TRAINING & TESTING CENTER



LEADING CAREER FOCUSED  
TRAINING IN BANGLADESH

## Induction

# TRAINING MODULE

## for TTC

Total Commercial Land Area 28,800<sup>sf</sup>, in Bashundhara R/A  
Main Building Area 30,400<sup>sf</sup>  
Workshop Area 29,400<sup>sf</sup>



## Dear Trainees and Visitors

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It is my great pleasure to welcome you to **TASFIA TRAINING & TESTING CENTER**, a dedicated center for skill development and overseas employment training in Bangladesh. In today's world, skilled manpower is the backbone of global industries, and Bangladesh has an immense opportunity to shine on the international stage through its hardworking and talented workforce. At our institute, we strongly believe that quality training is the key to success abroad. That is why our programs are designed not only to build technical expertise but also to develop communication skills, workplace discipline, an cross-cultural adaptability—qualities that employers around the world seek. Our vision is simple yet powerful: to transform the potential of Bangladeshi youth into globally

**MRS. TASFIA KALIM**  
Proprietor



At Tasfia Training & Testing Center (TTTC), we provide end-to-end services to prepare individuals for national and overseas employment. Our goal is not only to train but also to guide, support and connect Bangladeshi skill workers with the right global opportunities include.

### ◆ **Skill Development Training**

Industry-focused courses in construction, engineering, hospitality, healthcare, IT, manufacturing, and more.

Hands-on workshops with modern tools and simulated workplace environments.

International standard curriculum designed to meet employer demands abroad.

### ◆ **Language & Communication Training**

English and foreign language courses tailored for overseas job markets.

Workplace communication, interview preparation, and professional etiquette.

### ◆ **Computer & Digital Literacy**

Basic to advanced computer training.

Digital tools and workplace technology skills to meet global needs.

### ◆ **Soft Skills & Professional Development**

Training in discipline, teamwork, time management, and cross-cultural adaptation.

Confidence-building programs to prepare trainees for international environments.

### ◆ **Career Counseling & Guidance**

One-on-one counseling sessions to help choose the right career path.

Guidance on job market trends and opportunities abroad.

### ◆ **Overseas Employment Support**

Job placement assistance through partnerships with licensed recruiters and global employers.

Pre-departure orientation to help trainees adapt to cultural, social, and workplace norms overseas.

Continuous support even after placement to ensure smooth transitions abroad.

### ◆ **Certification & Recognition**

Industry-recognized certifications that add value to trainees' career profiles.

Qualification verification and documentation support for overseas employment.

# TASFIA TRAINING & TESTING CENTER (TTTC)

## Trade Course



### CIVIL ENGINEERING DEPARTMENT (13 MODULES)

- Plumbing
- Masonry
- Carpentry
- Still Fixture
- Shuttering Carpenter
- Building Painting (Normal)
- Building Painting (Spray)
- Scaffolding
- Finishing Carpenter
- Pest Control
- Zipsum Siling Fitting
- Rigger

### COMPUTER ENGINEERING DEPARTMENT (12 MODULES)

- Computer Office Application
- Graphics Designer
- AutoCAD 2D
- Web Designer
- Computer Networking
- Computer Hardware Maintenance
- Computer Software Installation
- Digital Marketing
- Mobile Servicing
- Freelancing
- Video Editing
- You Tube Content Create

### MECHANICAL ENGINEERING DEPARTMENT (07 MODULES)

- Lathe Turning
- Still Fabrication
- Still Fitter
- Pipe Fabrication
- Pipe Fitter
- Ac & Refrigeration
- Duct ( Faxing/Insulation)

### WELDING DEPARTMENT (17 MODULES)

- Gas Cutting
- Welding SMAW (4G)
- Welding SMAW (6G)
- Welding MIG/MAG/FCAW (4G)
- Welding MIG/MAG/FCAW (6G)
- Welding (GTAW) CS Pipe TIG
- Welding (GTAW) SS Pipe TIG
- Welding (GTAW-SMAW) CS Pipe TIG & ARC
- ARC Welding (1G-3G)
- Welding (GTAW-SMAW) CS Pipe TIG & ARC
- Welding MIG/MAG/FCAW (1G-3G)
- Gas Welding
- Welding MIG/MAG/FCAW (1G-4G)
- Welding SMAW (1G-4G)
- Welding SMAW (1G-4G) CS Pipe
- Welding (GTAW-SMAW) CS Pipe (1G-6G)
- Welding MIG/MAG/FCAW (1G-6G)

### GENERAL DEPARTMENT (05 MODULES)

- Security Attendant
- Store Keeper
- Gardener
- Cleaner
- Receptionist

# TASFIA TRAINING & TESTING CENTER (TTTC) Trade Course



## ELECTRIC ENGINEERING DEPARTMENT (04 MODULES)

Electrical House Wiring  
Electrical Maintenance  
Auto Electric  
Fan, Motor Re-Binding

## AUTO MOBILE ENGINEERING DEPARTMENT (09 MODULES)

Auto Mechanic (Private Car)  
Motor Mechanic (Motor Cycle)  
Auto Mechanic ( Three Wheeler)  
CNG Mechanic  
Light Driving (Private Car)  
Heavy Driving (Bus, Truck)  
Auto Denting Painting  
Industrial Painting  
Airless Spray Painter  
Motor Driving  
Land Survey

## Diploma Course (15 MODULES)

Diploma In Physio Therapy  
Diploma in paramedic  
Diploma in pharmacy  
Diploma in hotel management  
Diploma in tourism management  
Diploma in travel & tourism  
Diploma in hospitality management  
Diploma in cooking  
Diploma in bakery in pastry  
Diploma in management  
Diploma in accounting management  
Diploma in banking management  
Diploma in fashion design  
Diploma in painting  
Diploma in nursing

## Diploma Course (15 MODULES)

Fire & Safety Management  
Food & Beverage Production  
Food & Beverage Service  
Front Office & Secretarial Operations  
Boiler Corporation Maintenance & Safety  
Public Procurement Management  
Rural Doctor (L.M.A.F)  
Block & Batik  
Hose Keeping & Laundry Operations  
Travel Agency & Tour Operations  
Professional Baking Course

## LANGUAGE STUDY DEPARTMENT (01/09 MODULES)

Language Study (Arabic/English/  
Hindi/Chinese/Italian/  
Germany/Korean/Rush/Malay Etc.)

## Care Giving

General Care Giving  
Care & Safety

# VALUES

Customers' satisfaction  
Discipline  
Integrity  
Inclusiveness  
Professionalism  
Innovations  
Team spirit  
Effectiveness  
Efficiency  
Mutual understanding  
Transparency



# stakeholder

Private sector  
Government organizations  
Corporate sector  
National NGOs  
International NGOs  
UN organizations  
Financial institutions  
Communitative Base Organisations (CBO)  
Civil Society Organisations (CSO)  
Individuals  
National Skills Development Authority (NSDA)  
Bangladesh Technical Education Board (BTEB)  
International Labour Organization (ILO)  
Islamic Development Bank (IDB)





## Accommodation

Training venue provides accommodation for 200 participants. It has two storied Building for the facilitators, participants and guests with internet, air conditioning and color Television with homely atmosphere. All rooms are fitted with en-suit bathrooms. We also have affordable and economy dormitory for 100 participants.



## CONFERENCE ROOM

Tasfia Training & Testing Center (TTTC) has 4 (four) well-equipped conference rooms with modern logistics and materials including multi-media, laptop, VIPP board, white board, flip chart, microphone, laser pointer etc with complementary wireless internet, air conditioning and a dining area.

# EAT & DRINKS



**There is 24 hour restaurant/dining on site serving local meals, juice, cold drinks etc.**

# SAFETY & SECURITY



Considering the safety and security of the participants, all floors of the training premises are under CCTV surveillance including 24/7 security guard system. Other safety and security facilities i.e. fire extinguishers, smoke detector, metal detectors, first aid box, door chains, emergency exit signs and are available at training premises.

# PHOTO GALLERY



Main Building



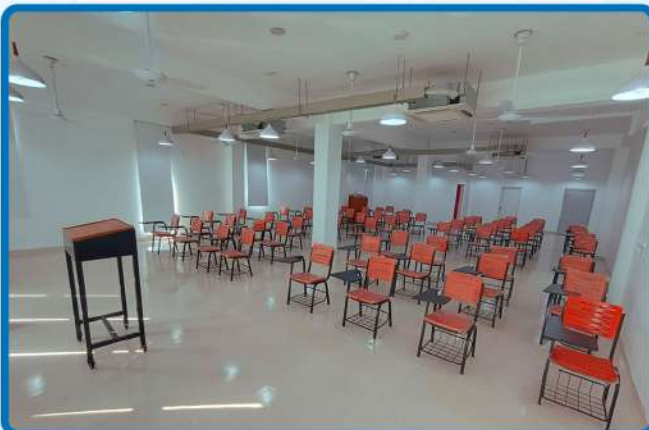
Workshop



CEO Room



Conference Room



Class Room



Computer Lab



# Contact Us

# TASFIA

TRAINING & TESTING CENTER



House# 2153 & 2165, Road# 49 & North South Avenue-1, Block# I-Extension, Bashundhara, Dhaka-1229.



Mob: 01715-528334 Tel: 09639290680



tasfiatrainingcenter@gmail.com



[www.musagroupbd.com](http://www.musagroupbd.com)