



# LAMIA HUMAN RESOURCES DEVELOPMENT

Recruiting License no. -1992

**Ms. Lamia Kalim**  
Proprietor

## **Head Office**

House-2153, Road-49 &  
North South Avenue-1, I-Extension,  
Commercial Zone, Bashundhara,  
Dhaka, Bangladesh, Tel: 880248955436

## **Corporate Office**

House #113, Road #04, Block #B,  
Banani Dhaka-1213, Bangladesh.  
Tel : +880 2 55035014, 55033550



**MS. LAMIA KALIM**  
**Proprietor**

**Lamia Human Resources Development**  
**Recruiting License No. 1992**

# Foreword

*Dear Clints,*

*From the establishment of Lamia Human Resources Development are providing man power services to the clients home and abroad with good reputation. We have excellent infrastructure in accordance with the manpower recruitments. We execute training and recruit of all kinds of technical and non technical, skilled or non skilled worker. Major technical professions are Mason, Construction, Electrical, Catering, Auto Mobiles, Driver, Painter, and non technical are Helper, Labor, Cleaner worker. In case of any problem of worker we solve rapidly. We have experienced and expert staffs who are dedicated to accomplish any part of manpower project within a sort part of time very cordially.*

*Thanking You*

**MS. LAMIA KALIM**

**Proprietor**

*Lamia Human Resources Development, RL-1992*

ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd

(রাজস্ব বিভাগ)



N

লাইসেন্স ইস্যুর বিবরণ

ওয়ার্ড নম্বর	ইস্যুর ক্রমিক নম্বর	ইস্যুর তারিখ
০২	২০৬৩৪৪	২২/৭/২০২২



ট্রেড লাইসেন্স  
(TRADE LICENCE)

No : 206344



স্থানীয় সরকার (সিটি কর্পোরেশন) আইন ২০০৯-এর ধারা ৮৪-এর প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল ২০১৬ এর ১০ নং অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্ন বর্ণিত ব্যক্তি/প্রতিষ্ঠানের অনুকূলে এ ট্রেড লাইসেন্স ইস্যু করা হলো। যার কার্যকারিতার মেয়াদ ২০২২-২০২৩-২২৬ : ২০২৩-২০২৩

- ১। মালিকের নাম : নাসিমা কান্নিছ  
২। পিতার নাম : মোঃ মুহাম্মদ কান্নিছ  
৩। মাতার নাম : বাহরান্নিছ সিদ্দিকা  
৪। স্বামী / স্ত্রীর নাম :  
৫। মালিকের ঠিকানা :

বর্তমান বসবাসের ঠিকানা

হোল্ডিং নং : বোর্ড ১৬  
রোড নং : বোর্ড-৪, সেক্টর-৬  
থানা : ডেপু  
ঢাকা : ১২০ (পোস্ট কোড)

স্থায়ী/রেজিস্টার্ড ঠিকানা

হোল্ডিং নং / গ্রাম : বাহরান্নিছ  
রোড নং / পোস্ট অফিস : কতিপুর  
থানা : ঢাকা  
জেলা : মুন্সিরাপুর

- ৬। ব্যবসা প্রতিষ্ঠানের নাম : নাসিমা হিউম্যান রিসোর্সেস ডেভেলপমেন্ট  
৭। পরিশোধিত মূলধন (লিঃ কোম্পানীর ক্ষেত্রে) : টাকা  
৮। ব্যবসা প্রতিষ্ঠানের ঠিকানা : বোর্ড নং ০২ (ডেপু) বোর্ড-৪ সেক্টর-৬

ফোন : ১৬০ ই-মেইল : ডেপু ঢাকা ১২০০  
মোবাইল নম্বর : ০১৭১৫-৫২৬৬৪

- ৯। ব্যবসার ধরণ : রিক্রুটিং এজেন্সি  
১০। আদর্শ কর তফসিল ২০১৬ এর ক্রমিক নং : ৬৫  
১১। ট্রেড লাইসেন্স/নবায়ন ফি (বার্ষিক) : ৫০০০ টাকা (অংকে) পাঁচ হাজার টাকা।  
১২। সাইনবোর্ড কর (বার্ষিক) : ৪০০ টাকা (অংকে) চার সাত আশি টাকা।  
১৩। ইস্যুকৃত চালান : ২০৩৬৪৪

লাইসেন্সধারীর নিকট হতে সকল বকেয়া পাওনা বিবিধ রশিদ নম্বর \_\_\_\_\_, তাং \_\_\_\_\_ এর মাধ্যমে আদায় করা হয়েছে।  
লাইসেন্সটি \_\_\_\_\_ নম্বর ডি.সি.আর. \_\_\_\_\_ বইয়ের \_\_\_\_\_ নং পৃষ্ঠায় নিপিবার করা হয়েছে।

স্বাক্ষর  
লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
(নাম ও পদবীসহ সীল)  
মোঃ আকরামুল্লাহ  
লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
অঞ্চল-১ (উত্তর)  
ঢাকা উত্তর সিটি কর্পোরেশন

\* ব্যবসা প্রতিষ্ঠানের সাইন বোর্ড বাংলায় লিখা বাধ্যতামূলক।  
\* সাইন বোর্ডের পরিমাপ সর্বোচ্চ প্রস্থ ৩ ফুট / ২ ফুট এবং  
দৈর্ঘ্য দোকানের পরিমাপ।

স্বাক্ষর  
কর কর্মকর্তা  
(নাম ও পদবীসহ সীল)  
মোঃ মিজানুর রহমান  
কর কর্মকর্তা  
রাজস্ব অঞ্চল-১ (উত্তর)  
ঢাকা উত্তর সিটি কর্পোরেশন

২৪৯৪ ২ ২৪৯৪

Licence Number : RL-1992

Name of the Agency : LAMIA HUMAN RESOURCES DEVELOPMENT

Business Address : HOUSE NO-02 FLAT-A/3 (2nd FLOOR) ROAD-04, SECTOR-01, UTTARA, DHAKA-1230.

Name of the Proprietor/ LAMIA KALIM Vill-SHAHEB NAGAR

Managing Partner/ PO-KAZIPUR

Managing Director PS-GANGNI

with Permanent Address Dist-MEHERPUR.

3 2494

২৪৯৪  
RL-1992

Specimen Signature  
Lamia Kalim

Section 9 of the Overseas Employment & Migrant Act-2013



This licence is issued under Section 10 of the Emigration Ordinance, 1982 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.

The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.

Director General  
Bureau of Manpower, Employment and Training  
Government of the People's Republic of Bangladesh.

Dated, Dhaka

The 10 day of 01 2022

২৪৯৪ ৪ ২৪৯৪

RL-1992

The licence is valid upto

15-01-2025

*[Signature]*  
20-01-22

Mohammad Mizanur Rahman Bhuiyan  
Deputy Secretary  
Director (Employment)  
Bureau of Manpower, Employment & Training, Dhaka.

# Our Sister Concern

01 **Musa International, RL-857**

02 **Musa Specialist Hospital Ltd.**

03 **Musa Health Checkup Centre**

04 **Musa Realstate Holding Ltd.**

05 **Musa & Co. Trading Ltd.**

06 **Musa Training & Testing Centre**

07 **Siddiqua Consultant, RL-1147**

08 **Sound Lines, RL-1651**

09 **Lamia Human Resources  
Development, RL-1992**

10 **Lamia Medical Health  
Checkup Centre**

11 **Tasfia & Lamia Travels & Tours**

12 **TL Diagonastic  
& Health Checkup Center**

# Processing Flow



## What We Do

- ★ Improve workers communication label.
- ★ Training and education
- ★ Arranged skill development
- ★ Work as job agent for jobseeker.
- ★ Work as recruiting partner of the employers
- ★ Any special course suggested by the employers welcome.

# High Skilled

- ★ Teacher and professors
- ★ Doctor and nurses
- ★ Engineers
- ★ Marin and ship workers Accountant
- ★ Administration and management

# Field of Work

- ★ Agro Industry
- ★ Building and General construction worker
- ★ Catering and Hotel Staff
- ★ Electrical, air condition & Mechanical staff
- ★ Hospital and clinical personal
- ★ Building maintenance & Service staff
- ★ Garments workers
- ★ Industrial worker
- ★ Bakery workers
- ★ Service workers
- ★ Office personal
- ★ Sales personnel
- ★ Security Guards
- ★ Welders & Fitter

## Overview

**Lamia Human Resources Development** is one of the most experienced and reliable manpower recruitment agencies in Bangladesh. We have been recruiting thousands of manpower in different countries.

We have responsible, knowledgeable and skilled experts and largest network around the world to provide professional and excellent services. We are unparalleled in Bangladesh when it comes to providing you with the top-notch quality training, consultancy and visa processing services. We have never let down our clients in the past and will never do in the future. We give the best effort for the clients and firmly believe that our clients are our asset.

In recruitment, we have availed almost all types of overseas jobs that can help the people to join the workforce in accordance with their skill and capability.

# Opportunities

Bangladesh may not be blessed with natural resources but is a home of enormous manpower which has a potential to catapult Bangladesh into the leading manpower exporting countries of the world. So far Bangladesh has been known for its semi-skilled and unskilled work force being sent to work abroad. But gradually we are exporting increasing number of Engineers, Doctors, IT specialists, Financial and Accounting Managers each year. This change of talent migration will soon put Bangladesh into world's leading talent hub. As there has been an economic and development renaissance in Asia, a huge demand of work force has been called upon by the countries involved in this phenomenon. Hence, to meet their demand a potential to use the underutilized labor force of Bangladesh has caught our attention. Siddiqua Consultant has been in the business of tapping human resource from Bangladesh and placing them in these countries. Using the acquired experience, Siddiqua Consultant plants to satisfy the demand of these requirements as well as contribute to the economic growth of the country by reducing unemployment and increasing the foreign exchange of the country.

# Services

## VISA ASSISTANCE

Following are the types of visas that we provide services to:

01. Employment Visa
02. Visit Visa
03. Work Permits

## TICKET ASSISTANCE:

We take the responsibility of providing the tickets for the recruits through own travel agency which is duly licensed and approved by the Government to facilitate all the required ticketing services.

# Recruitment Procedure

## **Demand Letter**

The employer I principal will formally issue a demand letter in favor of Sound Lines stating the job categories, number of workers required in each category, monthly salary, duty hours, duration of contract and other amenities for workers such as food, medical, transport, air passage, accommodation and other benefits.

## **Power of Attorney**

The employer I principal will issue a power of attorney to the **Lamia Human Resources Development** as a true & lawful attorney and agent in Bangladesh in respect of handling all the affairs with Bangladesh Government in respect of recruitment on behalf of the employer I principal.

## **Visa Documents**

Please note that, this particular requirement of document is only applicable for Kingdom of Saudi Arabia. The employer / principal will provide visa documents (Wkala) by which the Government of the employing country allows the employer/principal to recruit such workers from Bangladesh. It shall be in original and authenticated, which will be accepted by the respective embassy.

# Sample of Demand Letter

**NASIR M. AL-KHALIWIY EST.**  
Architectural Contracting

Prop.: Nasir M. Mohd. Al-Khaliwy  
Chamber of Comm. 7307/3 Dammam  
C.R. 3450001474/002 Dammam



مؤسسة ناصر منيع الخليوي  
للمقاولات المعمارية  
لصاحبها: ناصر منيع محمد الخليوي  
اشترك الغرفة التجارية ٣/٧٣٠٧ الدمام  
سجل تجاري ٣٤٥٠٠١٤٧٤/٠٠٢ الدمام

Date \_\_\_\_\_

التاريخ \_\_\_\_\_

## DEMAND LETTER

## خطاب الطلب

M/S. Lamia Human Resources Development  
LICENSE NO. R.L. 1992 DAKA BANGLADESH

DEAR SIR,

PLEASE ARRANGE TO RECRUIT AND  
SEND THE FOLLOWING WORKER  
FOR US AS EARLIEST POSSIBLE  
CONVENIENCE AS PER VISA NO.  
2100163738 DATED 29/04/1427H

بعد التحية :-  
يرجى التكرم بتوظيف وتسفير العمال التالية  
بأسرع وقت ممكن حسب التأشيرة رقم

٢١٠٠١٦٣٧٣٨ تاريخ ٢٩/٠٤/١٤٢٧هـ

CATEGORY	QTY	SAL
Cleaning Labors	40	SR (400)
HAND LAUNDRER	4	SR (550)
LAUNDRY MAN	5	SR (550)
TOTAL ONLY (49) PERSONS		

الراتب	العدد	المهنة
(٤٠٠)	٤٠	عامل نظافة عامة
(٥٥٠)	٤	غسال منسوجات باليد
(٥٥٠)	٥	عامل غسيل وكي
(٤٩)	فقط تسعة وأربعون	المجموع

TERMS AND CONDITION  
FREE FOOD AND ACCOMMODATION  
FREE MEDICAL FACILITIES FREE  
BOTH WAY AIR PASSAGE. PERIOD  
OF CONTRACT TWO YEARS OTHER  
BENEFIT AS PER SAUDI LABOR LAW

الشروط  
السكن والطعام مجاناً والتسهيلات الطبية  
مجاناً تذكرة السفر ذهاباً وإياباً مدة العقد  
سنتان والتسهيلات الأخرى بموجب قانون  
العمل السعودي.

NASIR M. AL-KHALIWIY EST  
OWNER

NASIR M. MOHD. AL-KHALIWIY

هذا خطاب طلب للمقاولات المعمارية الخليوي  
هنا صحة الضم والتوقيع دوام  
مستوليتها عن المحضر سيما

٩ ١٤٢٧  
رئيس قسم التصاريح



مؤسسة ناصر منيع الخليوي

لصاحبها / ناصر منيع محمد الخليوي



الغرفة التجارية الصناعية للمحافظة الشرقية  
التراخيص مطابق دون ادنى مسئولية عن محتويات الوثيقة

ناصر منيع الخليوي للمقاولات

١٠٧٠٢ ١٢/٥٨٦٦٧ ١٤٢٧/٠٥/٠٩

السلطات

٧٣٠٧ 639701A

# Sample of Demand Letter

## الهاجري لاوراء البحار AL-HAJRY OVERSEAS

www.alhajry-overseas.com.sa

General Contracting - Operation - Installation & Maintenance



February 19, 2012

الرقم 0000  
19/02/2012

### Demand Letter

### خطاب الطلب

M/S Lamia Human Resources Development  
License no. RL-1992  
Dhaka, Bangladesh

Dear Sirs,

Please arrange to recruit the following personnel on the terms and conditions given below against the block visa:

Number : 2101048264  
Dated : 23/03/1433  
Qty. Category Salary  
90 Gen. Labor 600.-  
Total (90) only

### Terms and Conditions:

Food & Accommodation : Free  
Medical and Uniform : Free  
Air passage (both ways) : Free  
Vacation per year : 15 days  
Period of Contract : 3 years  
Transportation : Free  
Working hours: 8 hours per day and 6 days a week.  
All other Terms and Conditions as per Saudi Labor Laws.

Thanking you,  
Al Hajry Overseas

تحية طيبة وبعد,  
بناء على تفويضنا الرسمي المقدم لكم نرجو من  
سعادتكم التكرم بانتخاب العمال المناسبين للعمل  
لدينا

رقم : 2101048264  
التاريخ : 23/03/1433 هـ  
عدد المهنة : 90  
الراتب الشهري : 600  
عامل نظافة عامة

مجموع (90) فقط

### الشروط والمواصفات :-

الاكل والسكن : مجاناً  
العلاج والزي : مجاناً  
تذاكر السفر : مجاناً  
الاجازة السنوية : 15 يوماً  
مدة العقد : 3 سنوات  
النقل : مجاناً  
ساعات العمل : 8 ساعات يومياً  
6 أيام بالاسبوع

فيما يتعلق بجميع الشروط الاخرى تكون طبقاً  
لنظام العمل الساريه في المملكة العربية  
السعودية.

ولكم منا جزيل الشكر

محمد بن راشد الهاجري

مصادق وزارة الخارجية  
مصادق وزارة التجارة  
مصادق وزارة العمل  
مصادق وزارة الداخلية  
مصادق وزارة العدل  
مصادق وزارة التعليم العالي  
مصادق وزارة الثقافة  
مصادق وزارة الشباب والرياضة  
مصادق وزارة الصحة  
مصادق وزارة البيئة  
مصادق وزارة المياه والكهرباء  
مصادق وزارة النقل  
مصادق وزارة الاتصالات  
مصادق وزارة الإعلام  
مصادق وزارة الثقافة  
مصادق وزارة الشباب والرياضة  
مصادق وزارة الصحة  
مصادق وزارة البيئة  
مصادق وزارة المياه والكهرباء  
مصادق وزارة النقل  
مصادق وزارة الاتصالات  
مصادق وزارة الإعلام

Mohammed R. Al Hajry



فيما يلي  
فيما يلي  
فيما يلي

# Sample of Demand Letter

**Mohd.S. Al – Arab Cont.  
Establishment**  
Prop: Mohamed S. A. Al – Arab  
C.R. No. 2057000187 – Tel.8420972  
FAX (8150046) P.O. Box: 5302 Dammam  
**Saudi Arabia**



**مؤسسة  
محمد سلمان العرب للمقاولات**  
لصاحبها / محمد سلمان علي العرب  
س ت : ٢٠٥٧٠٠٠١٨٧ ت : ٨٤٢٠٩٧٢  
فلكس (٨١٥٠٠٤٦) ص ب ٥٣٠٢ الدمام  
**المملكة العربية السعودية**

## خطاب الطلب

### DEMAND LETTER

M/ s.Dam<sup>a</sup> Human Resources Development  
Lic.No.R.L.1992  
Dhaka – Bangladesh  
PLEASE ARRANGE TO RECRUIT ( 44 ) forty four  
CLEANER FROM BANGLADESH ON THE TERMS AND  
CONDITIONS GIVEN BELOW AGAINST THE BLOCK  
VISA NO. 2100113237  
DATED 1/1/1427H

CATEGORY	NO.	SALARY(SR)
CLEANER	44	400

#### TERMS AND CONDITION :

A) DURATION OF CONTRACT	3 ( THREE ) YEARS.
B) DAILY WORKING HOURS	8 ( EIGHT ) HOURS PER DEY 48 HOURS PER WEEK
C) PROBATION	3 ( THREE ) MONTHS
D) accommodation / food	free
E) medical treatment	free
F) Free air passage after completion contract	
G) annual leave	15 days per annum

WE WOULD BE GRATEFUL TO YOUR ESTEEMED OFFICE  
IF YOU COULD KINDLY ISSUE THE VISA FROM OUR  
BLOCK VISAS

نرجو التكرم بعمل اللازم لاستقدام عدد ( ٤٤ ) عامل نظافة-  
عامة حسب الشروط والمواصفات الآتية

وبموجب التأشيرة الجماعية

رقم ٢١٠٠١١٣٢٣٧

بتاريخ ١٤٢٧/١/١هـ

المهنة	العدد	الراتب ( ر س )
عامل نظافة عامة	٤٤	٤٠٠

الأحكام والشروط:

( أ ) مدة العقد ثلاث سنوات

( ب ) ساعات العمل اليومية ٨ ساعات

أسبوعياً ٤٨ ساعة

( ج ) التجربة ٣ ( ثلاثة ) أشهر

( د ) السكن والطعام مجاناً

( هـ ) العلاج الطبي مجاناً

( و ) السفر عند انتهاء العقد مجاناً

( ز ) الإجازة السنوية ١٥ يوماً في السنة

راجين التكرم باتخاذ اللازم نحو استقدام العامل المذكورة  
أعلاه في أسرع وقت ممكن

والله ولي التوفيق

شاكرين ومقدرين حسن تعاونكم معنا

ولكم خالص تحياتنا

مؤسسة محمد سلمان العرب للمقاولات

المدير العام / محمد سلمان علي العرب

الغرفة التجارية الصناعية للمنطقة الشرقية  
التوقيع مطابق دون ادنى مسئولية عن محتويات الوثيقة  
محمد سلمان العرب للمقاولات/م

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حسين عبد الرحمن الغامدي  
Hussain A. Al-Ghamdi



# Sample of Demand Letter

**Anam Biladi Co.**  
Trading Constructing Group  
C. R. : 1010177188  
Licence No. 122820



**شركة أنعام بلادي**  
للتجارة والمقاولات المحدودة  
س.ت: ١٠١٠١٧٧١٨٨  
رقم العضوية : ١٢٢٨٢٠

## DEMAND LETTER

## خطاب طلب

M/S. Lamia Human Resources  
Development  
Lic. No. RL - 1992  
Dhaka - Bangladesh.

*Handwritten signature and date: ٥٩١٥٩٢*

Please arrange to recruit the following personnel on the terms & conditions given below against the block.

نرجو التكرم بإرسال المتقدمين حسب الشروط

والمواصفات الآتية : وبموجب

التأشيرة رقم: ١٣٠٠٠١٢٢٥٣

التاريخ: ١٤٣٣/٠٤/١٩ هـ

Visa number : 1300012253

Date of issue : 19/04/1433H

Category	Qty	Salary	الراتب	العدد	المهنة
G. Cleaning Labour	35	600 SR	٦٠٠ ريال	٣٥	عامل نظافة عامة
<b>Total</b>	<b>35</b>	<b>Only</b>	<b>فقط</b>	<b>٣٥</b>	<b>المجموعة</b>

### Terms & Conditions:

Medical, Accommodation : Free  
Transportation, Food : Free  
Air Passage End of Contract : Free  
Vacation per year : 15 Days  
Working hours per day : 8 hours  
Period of Contract : 2 years  
All other terms & conditions as per Saudi Labour Laws.

### الشروط والمواصفات:

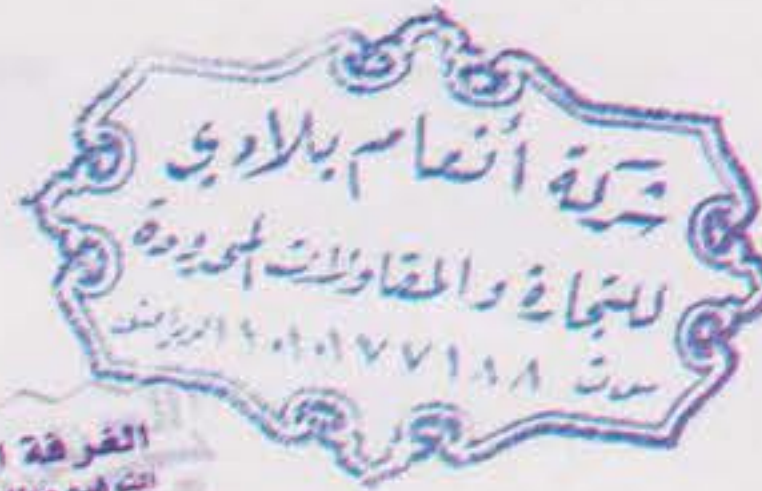
العلاج، السكن : مجاناً  
المواصلات، الطعام : مجاناً  
تذاكر السفر نهاية العقد : مجاناً  
الإجازة السنوية : ١٥ يوماً  
ساعات العمل في اليوم : ٨ ساعات  
مدة العقد : ٢ سنة  
وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية.

Thanking you,

ولكم جزيل الشكر،

General Manager

المدير العام



*Handwritten signature of the General Manager*



# Sample of Demand Letter

الخدمات الإلكترونية للمشاركين

شركة بارز الجنوب للتشغيل والصيانة



<https://eservices.qcc.org.sa/#/DocumentVerify>

تم إصدار هذا الختم بناء على طلب المشترك، علماً أنه لا يعتد بالختم إلا بعد التحقق منه من خلال قراءة ال QR code الخاص بالطلب واستعراض بياناته

This stamping was issued at the request of the subscriber, and this stamping is only reliable after it has been verified by scanning the request's QR CODE and reviewing the request's data details.

Unified Number : 7028736093  
CR Number : 1131320717  
Tel : 0 Fax  
Date : 16-03-2023  
Ref Number : 5873394

رقم المنشأة : 7028736093  
السجل التجاري : 1131320717  
بريده - هاتف : 0 فاكس  
تاريخ الطلب : 1444/8/24 هـ  
الرقم المرجعي : 5873394

خطب طلب DEMAND LETTER

داكا - بنغلاديش

م/س Lamia Human Resources Development Dhaka-Bangladesh

RL No-1992

President

يرجو التكرم بإرسال المستقدمين حسب الشروط و الموصفات الآتية : و بموجب

التأشيرة رقم : 1302820868 التاريخ : 02/02/1444 هـ  
1303001884 التاريخ : 06/05/1444 هـ

رقم التأشيرة	الحد	لمينه	الراتب
1302820868	25	عمل تنظيف مكاتب ومنشآت	800 ريال
130300188	25	عمل تنظيف مكاتب ومنشآت	800 ريال
			50

المجموعه : و خمسين

الشروط و الموصفات :

العلاج , السكن	مجانا	Free	Medical Accomodition
المواصلات والإقامة	مجانا	Free	Transportation,Iqama
الطعام	مجانا	Free	Food
تذاكر السفر نهاية العقد	مجانا	Free	((2Ways Air passage

Please arrange to recruit the following personnel on the terms & conditions given below against the block

Visa Number

Date : 02/02/1444, 1303001884 Date : 1302820868 06/05/1444H


Salary/M	Qty	Trade	Block Visa .No
800	25	Office & Facilities Cleaner	1302820868
800	25	Office & Facilities Cleaner	1303001884
			50

Total : Fifty Only

Terms & Conditions

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Chamber  
Note : Docurmet Valid till 15-03-2024

تم بواسطة سلطان لافي خلوي الشعبي  
أي إضافة أو كشط على هذه الوثيقة  
تعتبر هذه الوثيقة الإلكترونية مستوفية  
بالغرفة  
توبه : النموذج صالح حتى 2024-03-15



مكتب التصديقي بالقصيم  
19/03/2023  
30.00 ريال  
صديقها: عواد العواد  
239401355519



غرفة القصيم  
QASSIM CHAMBER

2 / 1



## Embassy of Bangladesh

Riyadh, Saudi Arabia

Labour Welfare Wing

Contact: 0114195300, Ext. 401,402,403 , Email : support@beriyadh.org.

Labourwing.riyadh@beriyadh.com

### E-Demand Attestation Approval

Demand No.	252702283
CR Number	2050001536
Date	17-03-2025
Name of Company	Al Yamamah business and contracting (Closed Joint Stock Company)
Name of Recruiting agency with RL	M/S Lamia Human Resorces Development, RL-1992
Profession	Labour,
City	Makkah, KSA
Visa No.	1304964767.
Date of Issue	28/08/1446. Hijri
Total Visa	50



Signature:.....

Counsellor (Labour)



# Embassy of Bangladesh

Riyadh, Saudi Arabia

Labour Welfare Wing

Contact: 0114195300, Ext. 401.402.403 , Email : support@beriyadh.org.

Labourwing.riyadh@beriyadh.com

## E-Demand Attestation Approval

Demand No.	252702283
CR Number	2050001536
Date	17-03-2025
Name of Company	Al Yamamah business and contracting (Closed Joint Stock Company)
Name of Recruiting agency with RL	M/S Lamia Human Resorces Development, RL-1992
Profession	Labour,
City	Makkah, KSA
Visa No.	1304964767.
Date of Issue	28/08/1446. Hijri
Total Visa	50



Signature:.....

Counsellor (Labour)



## Embassy of Bangladesh

Riyadh, Saudi Arabia

Labour Welfare Wing

Contact: 0114195300, Ext. 401.402.403 , Email : support@beriyadh.org,

Labourwing.riyadh@beriyadh.com

### E-Demand Attestation Approval

Demand No.	252702681
CR Number	2050001536
Date	17-03-2025
Name of Company	Al Yamamah business and contracting (Closed Joint Stock Company)
Name of Recruiting agency with RL	M/S Lamia Human Resorces Development, RL-1992
Profession	Labour,
City	Makkah, KSA
Visa No.	1304964765.
Date of Issue	28/08/1446, Hijri
Total Visa	100



Signature:.....  
Counsellor (Labour)



# GOH HARDWARE & CONSTRUCTION SDN BHD

(Co. No.: 1145531-D)

Address: No.18-02, Jalan Putra 1, Taman Sri Putra, 81200 Johor Bahru, Johor, Malaysia.

Tel: 07-554 0135/2399

Fax: 07-554 2120

Email: ghc7688@gmail.com

Date : 06<sup>th</sup> March 2023

To:  
**LAMIA HUMAN RESORCES DEVELOPMENT**  
Dhaka, Bangladesh  
Recruiting Licence no. RL-1992

Dear Sir,

**RE: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM BANGLADESH**  
(Ref: KSM/FWCMS/BU550000103)

We hereby appoint your company to recruit Bangladesh male workers for employment with our company and to liaise with the relevant authorities for the purpose of recruiting workers.

Our recruitment terms and conditions are as follows:

1. **Number of workers** : 101 workers
2. **Job category** : Construction Worker
3. **Age** : 20 - 40 years old
4. **Contract Period** : 3 years
5. **Salary**  
**Basic monthly salary** : RM 1,500.00
6. **Overtime** : As per Malaysia Labour Law
7. **Working days**  
Monday to Saturday, 6 days per week on a scheduled roster.
8. **Working hours**  
8 hours per day and 48 hours per week.
9. **Agency Costs**  
Bare by Employer.
10. **Accommodation**  
Provided by employer.
11. **Transportation**  
Shall be provided by employer.
12. **Government Levy and Immigration**  
The employer shall pay for the costs of levy and others. Not deduct any cost from employee.
13. **Annual Leave, Sick Leave and Public Holidays:**  
In accordance with Malaysian Labour laws :

# PEMBINAAN RICOLER SDN.BHD. (1411882-X)

DATE: 18.03.2024

**REF: Demand Letter for Recruitment of Foreign Workers.**

## **MANPOWER SUPPLY**

We are made to understanding that your company manpower supplying in view of foregoing, we are pleased to forward our proposal for the recruitment and supply of manpower. Our company **PEMBINAAN RICOLER SDN.BHD.** has vast experience in rescuing & supply workers.

## **Description- workers supply is following:**

<b>GENERAL</b>	<b>BASIC SALARY PER MONTH</b>	<b>RM 1500.00</b>
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NOTE: 26 day, 08 working hours, including 1-hour break.

## **Manpower requirements information:**

<b>DETAILS / PARTICULARS</b>	
<b>1 : NUMBER OF WORKERS</b>	<b>: 50 WORKERS</b>
<b>2 : JOB DESCRIPTION</b>	<b>: CONSTRUCTION WORKERS</b>
<b>3 : CONTRACT PERIOD</b>	<b>: 2+1 YEAR CONTRACT</b>
<b>4 : SUNDAY &amp; PUBLIC HOLIDAY</b>	<b>: DOUBLE</b>
<b>5 : OVER TIME</b>	<b>: 1.5</b>
<b>6 : CONTRACT HOSTEL PROVIDE BY THE (MAIN COMPANY)</b>	
<b>7 : CONTRACT TRANSPORT PROVIDE BY THE (MAIN COMPANY)</b>	

*clap*



SITI FATIHAH ADAYU BINTI MOHAMMAD

DIRECTOR



MUSA GROUP



MUSA GROUP



MUSA GROUP



MUSA GROUP



MUSA GROUP









MUSA SPECIALIZED HOSPITAL



MUSA SPECIALIZED HOSPITAL





MUSA SPECIALIZED HOSPITAL



MUSA SPECIALIZED HOSPITAL



MUSA SPECIALIZED HOSPITAL











# LAMIA HUMAN RESOURCES DEVELOPMENT

Recruiting License no. -1147



**Ms. Lamia Kalim**  
Proprietor

## Head Office

House-2153, Road-49 &  
North South Avenue-1, I-Extension,  
Commercial Zone, Bashundhara, Dhaka,  
Bangladesh. Tel: +880 2 48955436

## Corporate Office

House #113, Road #04, Block #B,  
Banani Dhaka-1213, Bangladesh.  
Tel : +880 2 55035014, 55033550